

**Finance and Labor Relations Committee**  
Regular Meeting  
Thursday, June 9, 2022 at 6:00 p.m.

**MINUTES**

- 1) **Call to order.** Brooks called the meeting to order at approximately 6:02 p.m.
- 2) **Roll Call:**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Aldersperson Jim Brooks	P	Mayor/Dianne Duggan
Aldersperson Cory Neeley	P	Treasurer/Julie Roberts
Aldersperson Joy Morrison	P	City Administrator/Jason Sergeant
		Court Clerk/Shannon Krueger
		Municipal Judge/Tom Alisankus
		Chief of Police/Patrick Reese
		Evansville Today/Bill Lathrop

- 3) **Motion to approve the agenda.** Morrison made a motion, seconded by Neeley to approve the agenda as presented. **Motion carried 3-0.**
- 4) **Motion to waive the reading of the minutes of the May 5, 2022 regular meeting and approve them as printed.** Morrison made a motion, seconded by Neeley to wave the reading of the minutes of the May 5, 2022 regular meeting and approve them as printed. **Motion carried 3-0.**
- 5) **Civility Reminder.**
- 6) **Citizen appearances.** None.
- 7) **Motion to accept the May 2022 City bills as presented in the amount of \$594,774.42.** Neeley made a motion, seconded by Morrison to accept the May 2022 City bills as presented in the amount of \$594,774.42. Roberts states that the bills are low this month due to the WPPI bill not being in our system in May, therefore, the June bills will be higher than normal next month. Morrison has a question about the Special Assessment reimbursements. Roberts provides explanation. Neeley asks a question regarding MSA and Sergeant provides response. **Motion carried 3-0 with roll call.**
- 8) **New Business:**
  - A. **Review of five year borrowing plan.** Greg Johnson from Ehlers provides a re-cap of the borrowing plan from March and the updates and adjustments that have been made to the plan. Greg goes over his presentation and provides explanation to some of the questions from the committee. Sergeant advises that the CIP is in the packet behind the Ehlers presentation and gives explanation about some of the items.

- B. **Discussion and possible recommendation to Common Council regarding Park Improvement Project bids.** *Sergeant discusses the first bid and issues involved.* MSA suggested some changes and putting the new bid back out there. There were 2 qualified bidders. The handout from MSA indicates what went in to the bid. Bids were above what MSA had expected by about 11% which is 1% higher than worst case scenario. Pool will still be in plan but not ready until 2024. Discussion continues with comparison of bidders. Options are discussed including deduct items and alternate plans of moving things around in the CIP. Delaying the repairs to Walker St is discussed as an option but it is decided to put the motion to recommend to Common Council to accept the bid from CCI for \$13.5 million less the alternate 4 & 5. ***Brooks made the motion, seconded by Morrison. Brooks made another motion, seconded by Neeley,*** to recommend to Common Council to adjust the CIP to move the Water St trail, DPW tractor and Cemetery flat-bed truck which would open up \$585,000 to go towards the Slide Tower Complex. Motion was rephrased to amend the CIP based on adjusting the things in option 2 and having reviewed the draft CIP that is in the packet but not making a final decision on the drafts. ***Motion carried 3-0***
- C. **Recommendation to Common Council to approve Resolution 2022-18 amending the 2022 budget.** *Neeley made a motion, seconded by Morrison* to approve Resolution 2022-18 amending the 2022 budget. Sergeant gives brief explanation and asks Judge Alisankus to give further explanation of State Debt Collection and the software mentioned in this resolution and how it assists municipal courts and communities. ***Motion carried 3-0.***
- D. **2022 first quarter Treasurer's Report.** Roberts discusses the first quarter Treasurer's Report, highlighting the Court IT maintenance and pilot payment for audits.
- E. **Discussion and recommendation to Common Council to approve the updated City Clerk job description.** *Morrison made a motion, seconded by Neeley* to recommend to Common Council to approve the updated City Clerk job description. Sergeant reviews and explains some of the changes. ***Motion carried 3-0.***
- F. **Recommendation to Common Council to approve a temporary wage increase for the Deputy Clerk in the absence of a City Clerk.** *Brooks made a motion, seconded by Neeley* to recommend to Common Council to approve temporary wage increase for the Deputy Clerk in the absence of a City Clerk. Sergeant discusses the employee handbook and policy and explains what the amount would be if approved. ***Motion carried 3-0.***
- G. **Discussion and possible recommendation to Common Council to approve the updated EMS Chief job description.** Sergeant discusses the updated job description and salary and what impact this would have on our community per capita. ***Brooks made a motion, seconded by Neeley*** to recommend to Common Council to approve

These minutes are not official until approved by the City of Evansville Finance and Labor Relations Committee.

the updated EMS Chief job description with the changes regarding Life Support Certification and the Emergency Response Plan going into action as responsibility.  
**Motion carried 3-0.**

- H. **Recommendation to Common Council to approve Resolution 2022-19 closing TID 7.** Brooks mad a motion, seconded by Morrison to recommend to Common Council to approve Resolution 2022-19 closing TID 7. **Motion carried 3-0.**
- I. **Recommendation to Common Council to approve an agreement with Key Benefits Concepts for the subsequent other post-employment benefits (OPEB) for the City of Evansville.** Morrison made a motion, seconded by Neeley to recommend to Common Council to approve an agreement with Key Benefits Concepts for the subsequent other post-employment benefits (OPEB) for the City of Evansville. Roberts provides brief explanation of agreement and the increase in the cost. **Motion carried 3-0.**
- 9) **City Administrator/Finance Director Report.** Sergeant states that there is not anything to report outside of what has already been covered in this meeting.
- 10) **Unfinished Business: None.**
- 11) **Meeting Discussion:** The next regular meeting will be held July 7, 2022 at 6:00 p.m.
- 12) **Closed Session: Motion to convene in closed session pursuant to Sec. 19.85(1)(c) of the Wis. Stats. to consider possible employment, promotion, compensation or performance evaluation data of a public employee over which the governing body has jurisdiction or exercises responsibility. Upon completion, Finance and Labor Relations will not reconvene in open session.** Morrison made a motion, seconded by Neeley to convene in closed session pursuant to Sec. 19.85(1)(c) of the Wis. Stats to consider possible employment, promotion, compensation or performance evaluation data of a public employee over which the governing body has jurisdiction or exercises responsibility. Closed session convenes at 8:09 p.m. **Motion carried 3-0.**
- 13) **Adjourn:**

Respectfully Submitted  
Kim Dienberg – Accounts Clerk